



West Grinstead Parish Council

OPEN SPACES COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 9th June 2010

at 7.30 p.m.

MINUTES

Present: - Councillors: Mr. A. Childs (Chairman), Mr. R. Hill (Vice Chairman), Mr. D. Green, Mrs. C. Watts, Mrs H. Bullingham, Mr. N. Berry, Mr. G. Taylor, Mr. C. Neal and Mr. A. Russ.
Clerk: Mrs. H. Dayneswood.

OS_017/10 Apologies: Cllrs: Mrs. G. Nash, Mr. M. Sheath and Mr P. Kanabus.

OS_018/10 Election of Chairman of Open Spaces Committee

It was **RESOLVED** (proposed Cllr Green, seconded Cllr Taylor) that Cllr Childs should be appointed Chairman of the Open Spaces Committee for 2010/2011.

OS_019/10 Election of Vice Chairman of Open Spaces Committee

It was **RESOLVED** (proposed Cllr Russ, seconded Cllr Green) that Cllr Hill should be appointed Vice Chairman of the Open Spaces Committee for 2010/2011.

OS_020/10 Declarations of Interest: none

OS_021/10 Chairman's Announcements: none

OS_022/10 Minutes:

It was **RESOLVED** (proposed Cllr. Berry, seconded Cllr. Neal) that the Minutes of the meeting held on 12th May 2010 be approved as a true record.

OS_023/10 Matters Arising:

The Clerk asked for clarification of what members would like the Transport Working Group (TWG) to do with the referred proposal of the Oakwood Parking scheme. Members agreed they would like the TWG to consider the scheme's suitability as part of a general parking strategy for the parish. *The Clerk to update the TWG. The Clerk to liaise with Mr. D. Lambert (WSCC) about the possibility of using the Star Road S106 money for the scheme.*

OS_024/10 Correspondence:

Offer from a resident of 9 horse chestnut trees – from 4 to 9 foot high. He is happy to transport and plant the trees if needed. *Cllrs Watts and Childs offered to make some enquiries and report back to the Clerk.*

OS_025/10 Tree Survey Strategy

From advice given by Mr W. Jones (HDC), the Clerk had suggested a 'traffic light' strategy for the surveying of trees in the parish that are the responsibility of WGPC:

- KGV – survey annually. Survey needed soon. High priority area - **RED**
- Jolesfield Common – survey every three years. Medium priority area - **AMBER**
- Burial ground next to St. Michael's church – survey every five years. Low priority area – **GREEN**.

Members agreed with this strategy. It was felt that if a full written report was requested for the first survey of each area, then for some of the intervening inspections a verbal report would be adequate. *The Clerk to liaise with Cllr Russ, who is making arrangements with a registered tree consultant for a tree survey of the new allotments area.*

OS_026/10 Dial Post Issues:

Cllr Childs reported that a new WSCC Highways supervisor had been appointed for the Dial Post area. *The Clerk to report again the unsafe drain covers along the old Worthing Road plus the one by Old Barn Nurseries.*

OS_027/10 Allotments Update

Cllr Russ updated members on the progress of preparation of the allotments:

- a) He had received one quote for a tree survey of the trees that overhang the allotments area (cost £400 + VAT). It was agreed that a second quote should be sought.
- b) He would be arranging a meeting of the Allotments Working Group and the PG Youth Football Club in order to discuss issues to do with co-operation at the site.
- c) He was in the process of double-checking with Ms. K. Sadler (HDC Planning Officer) that HDC now had all necessary written information from WGPC.

MEETING OF KING GEORGE V PLAYING FIELD TRUSTEES

OS_028/10 Declarations of Interest:

Cllrs Russ, Hill and Green all expressed an interest, due to their membership of the Sports & Social Club.

OS_029/10 Matters Arising: none

OS_030/10 Correspondence:

- a) Emails re: recent fires and anti-social behaviour in the area of the playing fields, the tractor shed being broken into and the required change of padlock. *Liaison with the PCSO has taken place.*
- b) Emails concerning fires and anti-social behaviour on Jolesfield Common. *Liaison with the PCSO has taken place.*

The Clerk updated members on all the recent events. There had been detailed communication between various parties: the Police Contact Centre, the PCSO, the Fire Brigade and various local residents.

If any member of the public sees a fire burning (however small), please use 999 immediately to alert the **FIRE BRIGADE**. When the Fire Brigade attend, if they have any cause to suspect the fire has been started deliberately, they will call the police – and the police are obliged to attend.

The Clerk to get a quote for a sign to be erected on the KGV main gates “No fires or barbecues in KGV playing fields. By order of West Grinstead Parish Council”.

OS_031/10 KGV Maintenance:

- a) Update on the KGV pond and drainage issues. It was proving difficult to get all involved parties together for a meeting. The Clerk had gleaned some information from the Environment Agency. It was agreed that the next step should be to get the outlet pipes jetted (from the access hatch just south-east of the pond) both ways (back to the pond and out across the WSCC-owned field on the east) to check the water flows. The matter to be referred to the Finance Committee re: authorisation of payment.
- b) Status of the KGV playground fencing. *The Clerk asked the members who regularly walk through KGV to check on the state of the playground fencing.*
- c) Update on replacing the slide. The Clerk had received some feedback that some children very much liked the wooden sides on the slide. Members felt it was worth seeing if the current slide could be renovated rather than replaced. *The Clerk to ask Mr Luke Woolgar for his opinion on restoring the woodwork.*
- d) Update on the skateramp. 3BRamps had reported that just one item need urgent attention – the corner of one piece of ply on the raised upper flat surface needed re-fixing. 3BRamps offered to do the repair soon. Meanwhile the Clerk has taped the corner down with duct tape. *The Clerk to monitor.*
- e) Cllr Bullingham mentioned that the bench near the playground needed attention as it was a bit insecure (tipping backwards). *The Clerk to investigate.*

OS_032/10 The Storm Multi-Play Cyclone System

Advice had been received from SALC about erecting an advisory sign. Mr Leggo suggested that a sign reading “Parents are advised that this piece of equipment is not designed for children under xx metres tall. Please check your child’s height against the height mark provided.” A pole or equivalent to be provided so that parents can

check the height of their child. *The Clerk to check the height limit with Wicksteed. The Clerk to get a quotation for the necessary signage and installation.*

OS_033/10 Partridge Green Fete 2010:

Cllr Bullingham reported that plans were all progressing very well for the fete.

The meeting closed at 8.55 p.m.

Next Open Spaces meeting: **Wed 14th July** 2010, 7.30 p.m., Partridge Green Village Hall.

Signed as a true copy.....Date.....