



West Grinstead Parish Council

OPEN SPACES COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 11th August 2010

at 7.30 p.m.

MINUTES

Present: - Councillors: Mr. A. Childs (Chairman), Mr. R. Hill (Vice Chairman), Mr. D. Green, Mrs. C. Watts, Mrs G. Nash, Mr. A. Russ, Mrs H. Bullingham, Mr. N. Berry, Mr. C. Neal.
Clerk: Mrs. H. Dayneswood.

OS_048/10 Apologies: Cllrs: Mr. G. Taylor and Mr M. Sheath.

OS_049/10 Declarations of Interest: none

OS_050/10 Chairman's Announcements: none

OS_051/10 Minutes:

It was **RESOLVED** (proposed Cllr. Green, seconded Cllr. Hill) that the Minutes of the meeting held on 14th July 2010 be approved as a true record.

OS_052/10 Matters Arising:

- a) The Hidden Britain initiative is not going to be pursued due to not enough villages wishing to take part.
- b) Horsham Area Community Car Scheme (HACCS) is available to people who, owing to a disability or frailty are unable to use public transport but can still get into a car. Ring 01403 250202 for further details and to register with the scheme.

OS_053/10 Correspondence: none

OS_054/10 Replacement Dog Bin

A request had been received from a resident for an alternative bin in exchange for the one removed from near Jolesfield School. The suggested site is on the green at the junction of Blanches Road and Littleworth Lane. ***Cllr Berry to check with the resident on the corner house for their view on this.***

OS_055/10 Consultation on the West Sussex Transport Plan

It was agreed to submit comments as follows: "Bus services are going to come under increasing pressure in the future. There will need to be joined-up planning with near-by parishes, to set up community mini-bus services as an alternative form of public transport." ***The Clerk to action by 23rd September.***

OS_056/10 Dealing with Broken Glass

It was suggested that the Parish Council consider purchasing a hand-held blower/vac to allow the Village Tidier to deal more effectively with clearing up broken glass. However, there are problems in terms of health and safety issues with this idea. ***The Clerk to seek advice from HDC Parks Department.***

OS_057/10 Dial Post Issues:

From the 2010 ROSPA report, it was agreed that three items needed action in the Dial Post playground:

- a) Cutting off the protruding bolts on the vehicle gate. ***Cllr Childs to action.***
- b) Repairing the vehicle gate. ***The Clerk to ask Mr Baker to action.***
- c) Checking the stability of the fence posts. ***The Clerk to action.***

OS_058/10 Allotments Update

Cllr Russ updated members on the progress of preparation of the allotments:

- a) Thirty three plots have now been allocated to residents.
- b) The lease between the Parish Council as landlord and the Allotments Association as the tenant was nearly finalised.

- c) There would be allotments clearing work taking place on the week-end of 28th/29th August. *The Clerk to advise Mr D. Marshall.*
- d) Three quotes for the tree surgery work had been obtained:
 Andrew Gale Tree Surgery Ltd, at a cost of £550 + VAT = £646.25
 Capel Tree Surgeons, at cost of £650 + VAT = £763.75
 Ben Warner Tree Surgeons, at a cost of £1350 (VAT position not specified)
 It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Berry) to select Andrew Gale to carry out the work.
 The item to be passed to Finance for approval.
- e) Work on moving the gate back and the addition of an extra gate was scheduled to start on 16th September. *The Clerk to advise Mr D. Marshall.*
- f) There was a general discussion about finance for the allotments work, including which items the Parish Council would be covering and which were the responsibility of the Allotments Association. Cllr Green reminded people that there would be some legal costs to be paid (possibly up to £1000) to the solicitor acting for the landowners. *The Clerk and Cllr Russ to produce a spreadsheet analysis* of costs, grants and scheduling etc. for the Parish Council to consider.

MEETING OF KING GEORGE V PLAYING FIELD TRUSTEES

OS_059/10 Declarations of Interest:

Cllrs Russ, Hill and Green all expressed an interest, due to their membership of the Sports & Social Club.

OS_060/10 Matters Arising:

Re: the proposed pond works: The Clerk reported that Mr Roy Smith of RPS contractors was concerned that Southern Water may want to charge for the re-filling of the pond. Members felt that it would be acceptable to let the pond fill up with rainwater over time. It is unlikely that there are any fish in the pond anyway. Mr Smith also wanted to make sure that the Parish Council realised that the material coming out of the pond would be a black gungy sludge and would take quite some time to blend into the landscape. The Parish Council were aware of this and it was suggested that some wire netting may need to be erected to prevent people and animals getting into the area. *The Clerk to report back to Mr Smith.*

OS_061/10 Correspondence:

A letter had been received from Thomas Eggar about a claim for damages in connection with an accident in the KGV playing fields playground. The letter had been passed onto the Parish Council's insurers.

OS_062/10 KGV Maintenance:

- a) The ROSPA Report had been received. As there was a very full agenda for the meeting, the Clerk suggested that just the skateramp and the toddler swings be considered tonight – the rest of the items to be considered at the next meeting.
 The toddler swings had been flagged up as being over 40 years old and suggested that this might pose a problem. The Clerk to check on the age of the equipment.
 There were a number of items flagged up for the skateramp, although overall the 'risk score' was still in the acceptable range.
- b) Inspection Report from the Village Tidier. This was noted. *The Clerk to discuss with the Village Tidier* an idea for how some of the small repair jobs could be accomplished.
- c) Cutting down of the scrub to the south of the playground. *Deferred for now.*
- d) Quotes from 3 tree consultants for a tree survey/assessment in the KGV playing fields from Andrew Gale, John Harraway and Bartlett Tree Experts. *Deferred until the third quote has been received.*
- e) Quotes for re-plying the riding surfaces of the skateramp to keep it in service for another 2 years (Copied to Finance Committee as well):
3BRamps
 i) re-plying - £2860 + VAT ii) painting non-riding surfaces green - £620 + VAT.
Fearless Ramps
 i) re-plying £2450 + VAT ii) remove small ramp & make good, & replace all handrail barriers (not very sturdy)- £1550 + VAT.
 It was **RESOLVED** (proposed Cllr. Nash, seconded Cllr. Bullingham) that a recommendation be made to the Finance Committee that Fearless Ramps should be asked to carry out the re-plying but also asked to repair the loose panel on the upper barrier, within the price of £2450 + VAT. *The Clerk to action.*

- f) Quote from Mr Luke Woolgar for renovation of the wooden parts of the slide structure in the playground. *Not received yet.*
- g) A further break-in to the KGV tractor shed. It was agreed that a stronger padlock was needed, one which included a bolt within the design. Cllr Childs said it would cost about £60. ***The Clerk to investigate.***

OS_063/10 Partridge Green Fete 2010:

Cllr Bullingham gave a final update on plans for the fete. It is hoped that as many people as possible will support the venture.

OS_064/10 Review of the Risk Assessment Register

To clarify between PC and KGV Trustee items. *Deferred to 28th September, due to lack of time.*

The meeting closed at 9.25

Next Open Spaces meeting: **Wed 8th September** 2010, 7.30 p.m., Partridge Green Village Hall.

Please note that from now on, all KGV playing fields business will be considered at an entirely separate meeting. The next KGV meeting will be on Tuesday 28th September at 7.30pm.

Signed as a true copy.....Date.....