



# West Grinstead Parish Council

## OPEN SPACES COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 9<sup>th</sup> February 2011

at 7.30 p.m.

### MINUTES

**Present:** - Councillors: Mr. A. Childs (Chairman), Mr. R. Hill (Vice Chairman), Mr. D. Green, Mrs. C. Watts, Mr. N. Berry, Mr. A. Russ.

Ms J. Chapman (WSCC Youth Service)

One member of the public.

Clerk: Mrs. H. Dayneswood.

**OS\_012/11 Apologies:** Cllrs: Mr. G. Taylor, Mrs H. Bullingham, Mrs G. Nash, Mr. P. Kanabus.

**OS\_013/11 Declarations of Interest:** none

**OS\_014/11 Chairman's Announcements:**

Ms. J. Chapman (WSCC Youth Service) gave an overview to members of the changes and possible changes to the youth service in West Sussex from April 2011 onwards and how that will affect the youth club at Partridge Green Village Hall. Members were very concerned about the situation. *The Clerk to ask Cllr Barnard to clarify and confirm the exact position at the February PC meeting.*

**OS\_015/11 Minutes:**

It was **RESOLVED** (proposed Cllr. Berry, seconded Cllr. Green) that the Minutes of the meeting held on 12<sup>th</sup> January 2011 be approved as a true record.

**OS\_016/11 Matters Arising:**

- a) *The Clerk to ask the Transport Working Group to progress a solution for the parking problem at the green in Oakwood.*
- b) *Cllr Watts to pursue getting someone to fill in the two pot holes in Church Lane (non-WSCC road).*

**OS\_017/11 Correspondence:**

- a) Email from the new British Red Cross Volunteer Co-ordinator for West Sussex, asking for advice about opportunities for introducing British Red Cross in the parish. Members were unhappy about the pushy methods used by Red Cross door-to-door cold-callers in the area. *The Clerk to write to the Red Cross about this issue and also suggest that contacting the GP surgeries might be a better approach than liaising with the Parish Council.*
- b) Booking annual inspection for DP playground, KGV playground & KGV skateramp. ROSPA inspection costs £63 per area. Play items above an average of 5 per site will be charged at £3 each. *Pass to the Finance Committee.*
- c) Adoption of red telephone kiosk outside Windmill pub, Littleworth Lane: Contract between BT & WGPC has been signed. Transfer from WGPC to Windmill pub now needs to be arranged. *The Clerk and Cllr Green to action.*

**OS\_018/11 Status of the Parish Emergency Plan**

The updated Parish Emergency Plan document has been circulated to all members of the Parish Emergency Planning Team, all parish councillors, HDC and WSCC. A copy is also held in the Parish Office. The Community Emergency Co-ordinator is Mr Michael Nash. The plan should be reviewed annually.

**OS\_019/11 Dial Post Issues:**

An email reply had been received from Mr Neil Smith (WSCC Highway Manager) about the flooding problems in Honeybridge Lane, Dial Post. Cllr Childs was extremely unhappy with the reply. It appeared that Mr Smith had not visited the site. *The Clerk to report the matter to Cllr Barnard.*

**OS\_020/11 Allotments Update**

The Clerk reported the position on PC spending on the allotments to date. At present there is £437 left in the 2010/2011 budget.

Cllr Russ reported that the water connection by Southern Water should be taking place on 14<sup>th</sup> February. Following this, it means that all the main tasks at the allotments site have now been completed. The lease between the Allotments Association and the PC is still to drawn up.

**OS\_021/11 Debrief on Christmas Lights 2010**

The 2010 Christmas lights seemed to have worked out very well and it was good to see so many people attend the switch-on event (especially given the bad weather!). Many thanks to everyone who helped in any way.

A couple of items to follow up:

- Cllr Childs & Mr Saunders will be checking the cable protector used across the ground outside the butcher's shop.
- Mr Saunders has offered to track down some replacement lights for the two oak trees in PG High Street. It would be best to install them in the summer months.

The meeting closed at 8.45 pm

Next Open Spaces meeting: **Wed 9<sup>th</sup> March** 2011, 7.30 p.m., Partridge Green Village Hall.

Signed as a true record.....Date.....