



# West Grinstead Parish Council

## OPEN SPACES COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 12<sup>th</sup> October 2011

at 7.30 p.m.

### MINUTES

**Present:** - Councillors: Mr. R. Hill (Chairman), Mrs. C. Watts (Vice-Chairman), Mr. D. Green, Mr. N. Berry, Mrs H. Bullingham, Mrs O. Izzard, Mr. G. Taylor, Mr. A. Russ and Mr. P. Kanabus.  
Mrs. C. Newman.  
Clerk: Mrs. H. Dayneswood.

#### General Items

**OS\_106/11 Apologies:** Cllrs: Mr D. Pearless and Mrs G. Nash.

**OS\_107/11 Chairman's Announcements:** none

**OS\_108/11 Minutes:**

It was **RESOLVED** (proposed Cllr. Green, seconded Cllr. Izzard) that the Minutes of the meeting held on 14<sup>th</sup> September 2011 be approved as a true record.

#### Parish Council Business

**OS\_109/11 Declarations of Interest – WGPC Business:** Cllrs Russ and Taylor declared interests in the item about the allotments.

**OS\_110/11 Matters Arising:** none

**OS\_111/11 Correspondence:**

- a) Requests from the Jolesfield Allotments Association to put a communal shed on the base of the old building at the top of the site. Cllr Russ to provide more details and the *Clerk to check with Mr Marshall (land agent for the landowner)*.
- b) WSCC: 'Every Pound Counts' Budget Survey 2011. *Noted.*
- c) Query re: proposed 'Open Gardens' event. Members agreed that for ease of access the proposed Open Gardens' event would need to be centred on Partridge Green. However, this did not preclude other areas of the parish organising separate events.
- d) Local resident raising speeding issues in Bines Road (referred to TWG). *Noted.*
- e) AIRS had sent out the housing survey questionnaires to residents. There will also be a totally separate housing survey being made available soon from WSCC. The Clerk to make it clear that the two surveys are not linked.

**OS\_112/11 Update on Proposal to Improve Downs Link Route down Bines Road**

Cllr Berry updated members on recent thinking concerning ways of making the link through Partridge Green safer. WSCC are due to contact the Clerk soon about the matter to discuss what options would be feasible.

**OS\_113/11 Overgrown Brambles – St Michael's Car Park & Parish Council Burial Ground**

Brambles have got out of hand on both sides of the fence where the car park and the burial ground abut. *The Clerk to contact Father William to suggest the cost of getting them cleared is split between the PC and St. Michael's Church.*

**OS\_114/11 Dial Post Items**

- a) Grass cutting on Dial Post Green. There had been a complaint about the wet grass cuttings on the green. No action, as it is very expensive to have grass cuttings collected.
- b) Response from Mr R. Brown (HDC) re: protocol for large scale music events at West Sussex Showground, Dial Post (*circulated*). Members commented that there was no mention of the change needed to the HDC main reception answer phone message. The protocol is written for application to a very specific situation – it ought to be applied to any Temporary Event Notices for outside events in the parish and also neighbouring parishes. *The Clerk to feed back comments to HDC.*

**OS\_115/11 Christmas Lights 2012**

All items are in progress for the switch-on on Saturday 3<sup>rd</sup> December, 7pm, Partridge Green High Street.

**OS\_116/11 Flooding next to Jolesfield Pond**

WSCC has written to the owner of Jolesfield pond, requesting him to dredge it within 28 days.

**OS\_117/11 Other Items to Report (information only): none**

**Meeting Of King George V Playing Field Trustees**

**OS\_118/11 Declarations of Interest- KGV Business**

Cllrs Hill and Russ each declared a personal interest in relation to membership of the Sports & Social Club.

**OS\_119/11 Matters Arising:**

- a) Members thanked Cllr Kanabus for some recent works carried out in KGV.
- b) A local resident had raised an issue about a dangerous tree that had been cut down on the western border of the playing fields. Members agreed it had been necessary to carry out the work. ***The Clerk to reply to the resident concerned.***

**OS\_120/11 Correspondence: none**

**OS\_121/11 Update on Plans to Refurbish the KGV Playground (item taken earlier in the meeting)**

Mrs Newman and Cllr. Bullingham updated members on progress to date. They had received three quotes – from SMP (£40K), Sutcliffe (£40K) and Wicksteed (£50K). SMP also add a service whereby, for a further fee of £150, they will organise all the grant searches.

It was agreed there should be a Consultation Day in Partridge Green Village Hall about the playground design. Members also thought it would be good to extend the consultation to proposals for other facilities in KGV. The suggested date is a Saturday in early January 2012. ***Mrs Newman and Cllr Bullingham to consult with the ‘Friends of KGV’ Group.***

***Mrs Newman offered to find examples of other playgrounds that featured the equipment from the three suppliers and also to obtain electronic copies of the three quotes.***

The paper quotes and plans are currently available for viewing in the Parish Office.

**OS\_122/11 Progressing the ‘Friends of KGV’ Group**

Cllr Izzard updated members on the outcomes of the recent meeting of the ‘Friends’ group:

- a) Various ideas for fundraising are being discussed.
- b) There are some gaps in the northern boundary hedge – it would be good to fill these in with some shrubs.
- c) More seating in KGV would be welcome.
- d) An all-porous walkway in KGV for easier walking in the winter months would be very helpful.
- e) A fund-raising jumble sale is being planned for 21<sup>st</sup> January 2012.
- f) A fund-raising car boot sale is being planned for 15<sup>th</sup> April 2012.
- g) The new ‘Friends of KGV’ web site is up and running.

**OS\_123/11 KGV Maintenance**

- a) To decide whether to contract out the KGV grass cutting for 2012 or purchase a mower and share the grass cutting work between the Parish Council and the KGV Sports Clubs. ***Cllrs Kanabus and Russ to obtain data on a suitable mower before the October PC meeting.***
- b) The Clerk reported that there had been a recent hand-over meeting at the KGV pond area concerning the drainage issues. Mr T. Boxall (WSCC previous supervisor) updated Mr K. Macknay (WSCC County-wide drainage manager) about the status of the investigation to date. They agreed that the next steps were to i) dig out the manhole chamber that had been filled in and install some better manhole covers ii) get a WSCC jetter on site to jet / investigate the system further.
- c) Cllr. Hill reported that about eight of the local teenagers would be really interested in working with a graffiti artist to develop more tasteful graffiti on the skateramp. ***The Clerk to contact Mr Duncan Weston to progress the idea.***

**OS\_124/11 Update on KGV User Groups, Leases etc.**

Nothing new to report.

**OS\_125/11 Other KGV Business:**

The meeting closed at 9.15 pm.

Next Open Spaces meeting: **Wed 9<sup>th</sup> November 2011, 7.30 p.m., Partridge Green Village Hall.**

Signed as a true record.....Date.....