



West Grinstead Parish Council

PARISH COUNCIL MEETING

Partridge Green Village Hall

Wednesday 21st July 2010

at 7.30 p.m.

MINUTES

Present: - Councillors: Mr. D. Green (Chairman), Mr. A. Childs (Vice Chairman), Mrs G. Nash, Mr. R. Hill, Mrs C. Watts, Mr. A. Russ, Mr. M. Staples, Mr. N. Berry, Mrs H. Bullingham,
District Councillor: Mr I. Shepherd.
County Councillor: Mr. L. Barnard.
PCSO: Mr T. Guiney.
Chairman Transport Working Group: Mr R. English.
Clerk: Mrs H. Dayneswood

P_049/10 Apologies:

Cllrs: Mr. G. Taylor, Mr. C. Neal, Mr. P. Kanabus and reasons noted. District Councillor: Mr. J. Chowen.

P_050/10 Declarations of Interest: none

P_051/10 Chairman's Announcements: – none

P_052/10 Minutes of the last meeting:

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Nash) that the Minutes of the meeting held on 16th June 2010 be approved as a true record.

P_053/10 Matters Arising:

- a) Reminder that members need to complete and sign the annual update form (*circulated by email*) for their Register of Interests and return to the Clerk.
- b) The Clerk mentioned some items that had been passed on from Cllr Chowen:
 - Enforcement complaint about Moat Cottage, Dial Post
 - Fires/camps in Ash Wood (Clerk passed info to the PCSO);
 - Thanks to Cllr Barnard for the pavement works done in Partridge Green;
 - HDC continuing with their 'Lean Review' (see HDC web site).

P_054/10 Police Report:

The latest report from Inspector Trimmer had been circulated to members. PCSO Tom Guiney attended the meeting and updated members on various issues. He also presented an analysis of crime figures as compared to the previous year – the two areas of concern this year are theft from vehicles and small fires. He had held his first Neighbourhood Panel meeting – the three priorities identified were a) fires b) speeding c) mini-motos (priorities shown on newsletter web site www.westgrinsteadnews.co.uk). Cllr Green thanked PCSO Guiney for coming to the meeting.

P_055/10 District Council Report:

Cllr Shepherd said that there was not much extra to report than had already been said. He mentioned about the planning application by St. Hugh's monastery having been withdrawn, that Cllr Chowen was reporting back from the Flooding Working Group at HDC tonight and added his thanks to Lionel for the refurbished footpaths in Partridge Green.

P_056/10 West Sussex County Council Report:

- a) Cllr Barnard reported that many roads had been resurfaced. Unfortunately there may be a delay in some of the white lines being repainted, as WSCC was awaiting a delivery of the special gum from China.
- b) An initiative called 'Community Directed Support' had been launched. Parishes will be asked how they would like to get more involved in their areas, e.g., care for the elderly.

- c) A halt had been called to any improvement works on the A24.

P_057/10 Correspondence:

- a) HDC: Feedback from the HALC meeting 05/07/10 “Strengthening Community Engagement”. Findings will feed into HDC’s Corporate Plan. Summary of work to date can be viewed on www.horsham.gov.uk/council/12603.aspx *Noted.*
- b) AIRS: Annual Conference 2010. Thursday 23 September 9.30am to 4.00pm at Slaugham Manor, Slaugham. *Noted*
- c) HDC: Licensing Act 2003 – Review of Existing Licensing Policy. Consultation runs until 1st October 2010. *Passed to Cllr Childs.*
- d) WSCC: Youth Service Review – Stakeholder Events Update. Brief summary of events. *Noted*
- e) WSCC: Youth Service Review – Select Committee Report & Analysis of consultation with stakeholders. *Noted*
- f) SALC: Response to enquiry about ‘Power of Well-Being’ training for councillors. Next one-hour session on Saturday 11th September at Bramber, West Sussex. A course could also be run locally if parishes joined forces in order to have enough delegates. ***The Clerk to check with neighbouring parishes to find out level of support for a local training event.***
- g) Disability Awareness UK: General letter to advise of what the charity does plus summer newsletter. See www.disabilityawarenessuk.org *Passed to Cllr Watts.*
- h) WSCC: Consultation on ‘Provisional West Sussex Transport Plan 2011-2026. Deadline 23rd Sep 2010. ***To be referred to the next Open Spaces meeting for consideration.***
- i) HDC Cllr David Holmes: Email concerning further meetings to discuss the WSCC Transport Plan. *Noted.*
- j) WSCC: Local Winter Management Plan. Recommendation that local councils prepare their own Winter Management Plan. ***To be considered in conjunction with the Parish Emergency Plan.***
- k) WSCC: Sure Start Children & Family Centres (term & holiday activities) plus a mobile service to start in the autumn. Members had no objection to the Mobile service visiting PGVH car park fortnightly. ***The Clerk to pass information on to newsletters and web site.***
- l) WSCC: Consultation on the Fire & Rescue Service. Deadline for comments 8th October 2010. See www.westsussex.gov.uk/fire and local libraries.

P_058/10 Committee Reports:

PLANNING: Cllr Nash commented on the planning application by St. Hugh’s monastery having been withdrawn. There had been no routine planning meeting on the first Wednesday of July.

OPEN SPACES: Cllr Childs reported on the last meeting. (For the full report, please refer to the minutes of the Open Spaces Committee.)

FINANCE: Cllr Green reported on the last meeting. (For the full report, please refer to the minutes of the Finance Committee.)

P_059/10 Working/Advisory Group Reports:

ALLOTMENTS:

- a) Cllr Russ reported that he had received the tree survey report from ‘Andrew Gale Tree Surgery Ltd.’. Three trees were high priority and needed work done within 3 months. Seven trees were moderate priority and needed work done within 12 to 18 months. A quotation for the required tree surgery had been included. Cllr Russ would now seek two further quotes for the tree surgery work.
- b) The Lottery Grant money needed to be used by March 2011 but it was important to push on to use it well before that date anyway. The lease was in hand – being progressed by Cllr Green.
- c) It was **RESOLVED** (proposed Cllr. Bullingham, seconded Cllr. Nash) that the Parish Council (PC) in its role as landlord to the Allotments Association should cover the costs of the gate to be moved, the new gate, the new fence and the rabbit-proof fencing. All of this would cost about £3500 and came within the amount budgeted by the PC. The PC to be invoiced directly for these works.
- d) The plan was to undertake the access work and car parking space provision during August, while the weather was better. Allocating and pegging out plots would be carried out soon.
- e) Cllr Green thanked Cllr Russ for all his hard work on the allotments project.

TRANSPORT WORKING GROUP:

Mr English attended the meeting to give an informal update to members on the work of the Transport Working Group (TWG) to date.

- a) A leaflet had been produced by the TWG and it was hoped to distribute it at the summer fete.

- b) Stickers re: speed limits for putting on wheelie bins had been produced, which many residents had purchased. Further supplies are being ordered.
 - c) Three new people had joined the TWG.
 - d) The A-board sign outside the Fire Station had helped to prevent some of the illegal parking there.
 - e) Parish Council members agreed that it would be very helpful for a questionnaire to be circulated to residents on the Oakwood estate about the parking problems around the green nearest the school and possible solutions. Circulation of questionnaires may be possible when OSCA information is distributed.
Cllr Berry to assist the TWG in designing a questionnaire.
 - f) The TWG will continue to give informal updates at Parish Council meetings, as and when needed.
- Cllr Green thanked Mr English and the TWG for all their hard work.

P_060/10 Reports from Representatives on Outside Bodies:

Sports & Social Club: Mr John Bellamy had recently resigned as Chairman of the Sports & Social Club. ***The Clerk to send a letter of appreciation from the Parish Council.***
 Partridge Green Village Hall: nothing new to report.
 CLC: next meeting 29th September at Dial Post Village Hall.
 HALC: already dealt with under correspondence (item a).
 Youth Clubs: these groups are going well.

P_061/10 Separate Meetings for the KGV Playing Fields Partridge Green Trust

It was agreed that in future, the business of the KGV Trustee for the KGV Playing Fields in Partridge Green should be dealt with under completely separate meetings from the Parish Council meetings. It was agreed to trial the fourth Tuesday of each month for these. ***The Clerk to check the availability of the Committee Room.***

P_062/10 Public Open Forum: no items

P_063/10 WGPC Accounts for July 2010:

In addition to the accounts list already circulated, the Clerk asked that the following transfer be added to the list:

Co-op WGPC to Co-op KGV	Allocation for VAT reclaim		614.52
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It was **RESOLVED** (proposed Cllr. Berry, seconded Cllr. Nash) to approve all the listed bills for payment.

P_064/10 Approval of Quotations (urgent): none

KING GEORGE V PLAYING FIELD TRUSTEES MEETING

P_065/10 Declarations of Interest:

Cllrs Russ, Green and Hill declared personal interests in respect of their membership of the Sports & Social Club.

P_066/10 Matters Arising: none

P_067/10 Correspondence:

'Fields in Trust': Letter from Mr R. Sharrock about the Torch Trophy Trust Award – for the recognition of excellent voluntary work in sport. ***The Clerk to liaise with Cllr Russ about a nomination.***

P_068/10 Proposed Resolution by the KGV Trustee re: KGV Working Group Recommendations

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Nash) to approve the proposed KGV Trustee's Response to the KGV Working Group' set of recommendations (see attachment at end of these minutes).
The Clerk to copy the KGV Trustee Response to the KGV Working Group members.

P_069/10 Quotes for KGV Pond Works

It was **RESOLVED** (proposed Cllr. Hill, seconded Cllr. Bullingham) to approve the quotation from RPS Contractors Ltd at a cost of £2500 + VAT, subject to the following conditions:

- Written confirmation that RPS will be covering all the 12 points itemised in WGPC's specification letter to RPS and written confirmation of what will happen to the spoil.
- Written confirmation of public liability insurance cover.

- That Cllr Childs would monitor the works on behalf of the Parish Council, together with Mr R. Van der Werff.

The Clerk to action.

P_070/10 KGV Accounts for July 2010:

It was **RESOLVED** (proposed Cllr. Nash, seconded Cllr. Staples) to approve the three listed KGV bills for payment.

The meeting closed at 9.40 pm.

Signed as a true copy.....Date.....
Chairman West Grinstead Parish Council

**RESOLUTION by the KGV TRUSTEE
in Response to the KGV Working Group’s Recommendations**

“That the Trustee’s response to each of the six KGV Working Group recommendations be:

1. **The Trust Deed for KGV should be adhered to by the Trustees, as closely as possible:**
AGREED.
2. **There is need for greater communication between the Trustees and the community at large so that there is a shared vision for the present and future of this fantastic amenity:**
AGREED IN PRINCIPLE. IN PARTICULAR, THE TRUSTEE WELCOMES THE IDEA OF A “FRIENDS OF KGV GROUP”, BUT CONSIDERS ITS’ TERMS OF REFERENCE REQUIRE CAREFUL CONSIDERATION.
3. **The views expressed by the majority of parishioners who have contributed to the debate regarding KGV should form the basis for any future decision-making by the Trustees:**
AGREED THE VIEWS EXPRESSED SHOULD BE A PURSUASIVE FACTOR IN ANY DECISION-MAKING, BUT SHOULD NOT NECESSARILY BE THE ONLY SUCH FACTOR.
4. **A short, mid and long-term maintenance schedule should be devised then actioned to ensure the long-term legacy of KGV for the community:**
AGREED.
5. **Controversy regarding the location of the Scout Hut within KGV needs to be “laid to rest”. It should either be replaced on the original site or on an alternative site in the parish outside of KGV:**
THE FIRST POINT IS AGREED. AS TO THE SITE, THE TRUSTEES WOULD PREFER TO DEFER A FINAL DECISION SLIGHTLY LONGER, TO ALLOW THE SCOUTS AN OPPORTUNITY TO PRESENT THEIR VIEWS, AND WOULD HOPE THAT EVERYONE WOULD CONSIDER THOSE VIEWS WITH AN OPEN MIND.
6. **Consideration should also be given to providing greater support for those sports organisations using KGV:**
AGREED IN PRINCIPLE, ALTHOUGH IT MUST BE APPRECIATED THAT KGV ALREADY ACCOUNTS FOR ABOUT 9 % OF ALL PC EXPENDITURE, AND THERE ARE LIMITS TO THE FINANCIAL SUPPORT THE PC CAN PROVIDE”.
