



West Grinstead Parish Council

PARISH COUNCIL MEETING

Partridge Green Village Hall

Wednesday 19th October 2011

at 7.30 p.m.

MINUTES

Present: - Councillors: Mr. D. Green (Chairman), Mr. R. Hill, Mr. A. Russ (Vice Chairman), Mr. D. Pearless, Mr. G. Taylor, Mr. N. Berry, Mrs H. Bullingham, Mr. J. De Little, Mr. P. Kanabus, Mrs G. Nash and Mrs O. Izzard.

County Councillor: Mr. L. Barnard.

Four members of the public.

Clerk: Mrs H. Dayneswood

PC_165/11 Apologies: Cllr: Mrs C. Watts. District Councillors Mr J. Chowen and Mr A. Dunlop. Also Mr R. English (TWG), PCSO T. Guiney and PC M. Harris.

PC_166/11 Declarations of Interest:

Cllrs Taylor and Russ declared personal interests in the item about approving a donation to the Allotments Association.

PC_167/11 Chairman's Announcements: None

PC_168/11 Minutes of the last meeting:

It was **RESOLVED** (proposed Cllr. Taylor, seconded Cllr. Bullingham) that the Minutes of the meeting held on 21st Sep 2011 be approved as a true record.

PC_169/11 Matters Arising:

The Clerk and Cllr Pearless to investigate options for a low-cost salt spreader for use in Partridge Green High Street and immediate vicinity.

PC_170/11 Police Report:

Report provided by PCSO Tom Guiney had been circulated.

PC_171/11 District Council Report: none

PC_172/11 West Sussex County Council Report:

Cllr Barnard reported on the following items.

- a) The County has been awarded a grant of £6.2 million to help fund the installation of superfast broadband throughout the county by 2015. This amount will need to be match-funded from private sources. The total cost of the project is estimated at £22 million.
- b) He visited the Adur Waterside Centre in Shoreham – a very good example of a self-sufficient heating system.
- c) He had an encouraging meeting with MPs recently.
- d) Horsham library has had some RFIDs installed, which provide a self-service checkout of books.
- e) There has been an electoral boundaries review.
- f) He has been involved in the Local Enterprise Project ('Coast to Capital') which is seeking to drive up business.
- g) The role of the Police and Crime Commissioner is becoming more important. There will be a Police and Crime Panel who will be responsible for monitoring the performance of the Commissioner. There will be one representative from each borough/district on the panel.

PC_173/11 Correspondence:

- a) Jolesfield Primary School: Thank you for PC donation of £500 for funding further school grounds improvements.
- b) WSCC: Rail concessions for students re-instated.
- c) WSCC: Advisory Note for volunteers working under WSCC insurance. If volunteers carry out Winter Service work for the Parish Councils in conjunction with the County Council, the specified process must be followed to ensure volunteers are covered by the County Council's insurance policy. [It should also be noted that any

volunteer under the age of sixteen must be accompanied by an adult.] Further information available from the Clerk.

- d) WSCC: Update on West Sussex Waste Plan (deadline for comments 14/11/2011). Statement of Community Involvement Consultation (deadline for comments 25/11/2011).
- e) The Queen's Diamond Jubilee Beacons: Guide to taking part.
- f) HDC: Licensing Act 2003 – public consultation. Closing date 03/12/2011.
- g) HDC: Letter from Cllr Robert Nye – Budget proposals for 2012/2013. Deadline for comments 25/11/2011.
- h) WSCC: Update on Public Rights of Way volunteers.
- i) WSCC: Funding for non-commercial bus routes 2011-2012. Confirmed and proposed changes (*circulated*).
- j) HDC: Open Space Leisure Needs consultation – deadline 7/11/2011. It was suggested that the item of an all-weather walking surface around the KGV playing fields be submitted to HDC. ***The Clerk to action.***
- k) SLCC Newsletter: The Clerk reported an item on progress of the Localism Bill through parliament.

PC_174/11 Committee Reports:

PLANNING: Please refer to the Planning Committee minutes.

OPEN SPACES: Please refer to the Open Spaces Committee minutes.

FINANCE: Please refer to the Finance Committee minutes.

PC_175/11 Working/Advisory Group Reports: none

PC_176/11 Reports from Representatives on Outside Bodies:

- a) Allotments Association: Cllr Russ reported that contracts with plot holders had recently been renewed. They were also hoping to put a new communal shed on the site.
- b) Sports & Social Club (SSC): Cllr Russ reported that at the next meeting he would progress the idea of sharing the responsibility for KGV grass cutting between the sports clubs and the PC.
- c) PGVH Management Committee: No report.
- d) County Local Committee (CLC): Cllr Russ reported that the last meeting had focussed on the merger of the Fire Brigade.
- e) PG Youth Club: Cllr Hill reported that this was going well and the numbers of children attending had risen since the first session this term. Mrs P. Foggarty is providing a lot of help to the club – ***the Clerk to thank her on behalf of the PC.***

PC_177/11 Public Open Forum:

A member of the public mentioned that the garage business near to the junction of Littleworth Lane and the High Street was an eyesore and had been for a long time. As it is private land, there is not much the PC can do about it. However, it was agreed that ***the Clerk should write to the owner*** and explain that concerns have been expressed about the unsightly appearance of the land and suggest that perhaps a fence could be erected.

PC_178/11 WGPC Accounts for October 2011:

Oct 2011						
WGPC Income						
27/09/11	HDC	Precept - second payment		30,833.80		
27/09/11	J Gumbrill	Headstone fee - R. Gasson		100.00		
12/10/11	P. Kanabus	Fee for stones - reserved plots 102 & 103		100.00		
WGPC Expenses						
Chq No	Payee	Narrative		Gross	Vat	Net
				£	£	£
SO	HDC	Emptying dog bins		60.62	0.00	
DD	Tiscali/Talk Talk	Broadband monthly bill		20.42	3.40	17.02
DD	British Telecom	Quarterly bill		51.12	8.52	42.60
DD	British Gas	First quarterly bill for Xmas Lights kiosk elec. supply (overcharged - will be adjusted next bill)		56.99	2.71	54.28

Final by cheque	EDF	Accounts 15751629 & 157428632 quarterly street lighting bill (final)		198.83	9.47	189.36
		Staff salaries		1473.38		
		Staff expenses		23.04	1.21	21.83
	Inland Revenue	Tax and NI		353.86		
	WSSC	Clerk's pension				
		Clerk's contribution	100.83			
		WGPC contribution	280.78			
				381.61		
	J Gumbrill	Fee for stones - reserved plots 102 and 103		100.00		
	Neat & Stripy	Grass cutting at St. George's (1st, 15th & 29th Sep)		288.00	48.00	240.00
	DJ Flynn	Grass cutting at DP green	154.29			
		Grass cutting at St. Michael's burial ground	64.28			
		Grass cutting at Jolesfield Common	92.57			
		<i>Invoice no 816</i>		311.14	51.86	259.28
			Total for WGPC	3,319.01	125.17	
INTER-ACCOUNT TRANSFERS/PAYMENTS						
via BACS	WGPC Co-op to Cater Allen	Allocation from precept for ring-fenced fund for new PGVH.		4,000.00		

It was **RESOLVED** (proposed Cllr. Izzard, seconded Cllr. Hill) to approve the WGPC payments as listed.

PC_179/11 Approval of Quotations (urgent):

It was **RESOLVED** (proposed Cllr. Kanabus, seconded Cllr. De Little) to approve a donation of £100 to the Jolesfield Allotments Association for assistance in buying a petrol brush cutter.

King George V Playing Field Trust Summary

PC_180/11 Declarations of Interest & Notification of Changes to Interests:

Cllrs. Hill and Russ declared personal interests in relation to membership of the Sports & Social Club.

PC_181/11 Matters Arising:

Ms. A. Staley and companion attended the meeting as representatives of the owner of Deans Cottage, to discuss their complaint about a tree that the Parish Council had cut down on the western boundary of the playing fields. The PC had cut down the tree because it was rotten and considered to be a danger to passing pedestrians. The PC believes the tree was sited on KGV land. Ms Staley believes the tree was sited on land belonging to Deans Cottage. As there is no fence at the location in question, it is difficult to decide where the boundary falls exactly.

After discussing various aspects of the problem, Ms Staley offered to show the property deeds to the PC, as she said the deeds clearly show the boundary of the land belonging to Deans Cottage. It was also suggested that once the deeds had been reviewed, it would be helpful if there was a site meeting to clarify the boundary of land belonging to Deans Cottage.

The Parish Council said that if in fact it transpired that the tree had been sited on land belonging to Deans Cottage,

they apologised for the error. If the PC had believed the tree to be on private land, they would, of course, consulted with the owner about the safety of the tree and the need for urgent attention.

PC_182/11 Approval of KGV Accounts for October 2011

Payee	Narrative		Gross	Vat	Net
DJ Flynn	Grass cutting at KGV field (<i>Invoice no 815</i>)		401.14	66.86	334.28

It was **RESOLVED** (proposed Cllr Watts, seconded Cllr Hill) to approve the KGV payments as listed.

PC_183/11 Purchase of Gang-mower for KGV Grass Cutting

Cllrs Kanabus and Russ had researched purchasing a small gang-mower, so that volunteers can carry out the grass cutting at KGV playing fields. They had found a suitable second hand machine that had done 1000 hours and cost £4,500. It should last for 5 or 6 years (maybe longer) before any major maintenance would be needed on it. As the current grass cutting costs for KGV are about £2,350 per year, the mower would pay for itself within two years. ***Cllr Russ to discuss with the Sports and Social Club, sharing the grass cutting responsibility with the PC.***

PC_184/11 Other KGV Matters to Report Back to the Parish Council Meeting:

- a) Cllr Izzard reported that the idea for planting the donated shrubs around the KGV pond was being progressed. The Clerk reminded members that the WSCC jetting lorry would need to run cable around the side of the pond when the drainage system is jetted shortly.
- b) It was **RESOLVED** (proposed Cllr Watts, seconded Cllr Hill) to approve that Mr N. Hedley should cut back the hedge on the northern boundary of the KGV playing fields at a cost of about £150 + VAT. ***The Clerk to action.***
- c) ***Cllr Russ to check if the southern boundary hedge needs cutting back.***
- d) ***The Clerk to check with Mrs D. Banks*** whether the trustees for the Hoppit Charity would be prepared to give a donation to the KGV trustee to help with funding the refurbishment of the playground. If they would be able to do this, what information do they require from the KGV Trustee?

The meeting closed at 9.10 pm.

Signed as a true record.....Date.....
Chairman West Grinstead Parish Council