



West Grinstead Parish Council

PARISH COUNCIL MEETING

Partridge Green Village Hall

Wednesday 16th June 2010

at 7.30 p.m.

MINUTES

Present: - Councillors: Mr. D. Green (Chairman), Mr. A. Childs (Vice Chairman), Mrs G. Nash, Mr. R. Hill, Mrs C. Watts, Mr. A. Russ, Mr. M. Staples, Mr. C. Neal, Mr. N. Berry, Mrs H. Bullingham, Mr. P. Kanabus.
Clerk: Mrs H. Dayneswood

P_026/10 Apologies:

Cllrs: Mr. G. Taylor, Mr. M. Sheath, Mr I. Shepherd (DC), Mr. L. Barnard (CC) and reasons noted.

P_027/10 Declarations of Interest: none

P_028/10 Chairman's Announcements: – items of sufficient urgency for discussion only

P_029/10 Minutes of the last meeting:

It was **RESOLVED** (proposed Cllr. Bullingham, seconded Cllr. Neal) that the Minutes of the meeting held on 19th May 2010 be approved as a true record.

P_030/10 Matters Arising:

- a) Reminder that members need to complete and sign the annual update form (*circulated by email*) for their Register of Interests and return to the Clerk.
- b) Message from Cllr Barnard that he had attended the Transport Board recently and the A24 improvements had been placed last on the list of priorities. ***The Dial Post members asked the Clerk to update Cllr Barnard*** that AMEY was currently conducting another survey on the A24, connected with removing some bends in the road.
Dial Post members felt that it would be no good if the Buck Barn junction was improved (underpass instead of traffic lights) but the B2135 and Dial Post junctions were left until later, as it would be virtually impossible to get out at the B2315 and Dial Post junctions. All three junctions need to be improved at the same time or none of them.

P_031/10 Police Report:

The latest report from Inspector Trimmer had been circulated to members. ***The Clerk to ask PCSO Tom Guiney if he would be able to attend the July PC meeting*** to meet the Parish Council.

P_032/10 District Council Report: none

P_033/10 West Sussex County Council Report: none

P_034/10 Correspondence:

- a) HDC: Community Safety Officer – please note that the generic Community Safety Unit telephone number 01403 215186 is no longer in use. In future, any calls relating to littering, dog fouling etc, should be directed to the Street Scene Wardens on 01403 215533. Email is still available: communitysafety@horsham.gov.uk *Noted.*
- b) HDC: Gypsy Awareness Seminar – 19th July 17.30 – 19.00 – Council Chamber at HDC. *Noted*
- c) HDC: Mr Tom Crowley – New standard for replying to correspondence. *Noted*
- d) West Sussex Council for Voluntary Youth Services: Encouraging communities to organise a Play Day event on National Play Day on or around 4th August 2010. *Noted*
- e) Viridor Credits: Annual brochure – provides overview of some of the projects they have supported over the past year. *Noted*

- f) West Sussex Rural Mobile Youth Trust (The Purple Bus): Invitation to AGM, 29th June 2010, 7pm, Wisborough Green Village Hall. *Noted*
- g) HALC: Minutes for AGM on 24th May. Invitation to next HALC meeting on 5th July, 7pm, County Hall North, Horsham. *Cllr Green and the Clerk raised a number of points of information from the minutes.*
- h) HDC: Mr Tom Crowley – Horsham District Council’s Engagement with Local Communities (*email circulated*). Parish Councils were requested to identify their four top issues over the next three years. Members agreed these were i) transport issues (speeding & parking) ii) anti-social behaviour iii) The cross-over at Old Barn Nurseries – some small alterations would make the junction far safer iv) housing. ***The Clerk to submit the form to HDC by 28th June 2010.***
- i) HDCP: Letter from David Standfast (Chair of the Better Place to Live Goal Group, HDCP). Request to visit WGPC to make a presentation and discuss affordable housing in villages. ***The Clerk to thank him for the offer*** and say that the PC will be in touch in the future.
- j) HDC: Cllr David Holmes – Update on the WSCC ‘Local Transport Plan 3’ consultation. *Noted.*
- k) Carers Support Service: Invitation to work with the PC to help identify hidden carers in the parish who are not receiving support or advice. Possible ideas: articles in newsletters, posters, local talks.

It was agreed to pass on contact details for the parish and 13-8 newsletters and request some information be put on the web site. It was also suggested that a representative from the service might like to come to do a talk at the 2011 Annual Parish Meeting. ***The Clerk to action.***

- l) WSCC: Surveys for a) Parish Councils b) Customers, about the WSCC Mobile Library Service. Deadline for both – 30th June 2010.
- m) WSCC: Notification of a proposal for an additional footpath in West Grinstead – commencing at the Henfield and West Grinstead parish boundary (grid reference 1948 1676) running westwards over the eastern branch of the River Adur via Chates Dam footbridge, then running southwards, westwards and north-westwards along the top of the river embankment for a distance of approximately 175 metres to Merrions Weir footbridge, then crossing the western branch of the River Adur to the Ashurst and West Grinstead Parish Boundary. Both footbridges are gated at both ends.

Objections or representations can be made to WSCC – deadline 30th July 2010. Write to the Legal Services Department of WSCC at County Hall, Chichester or email legal.services@westsussex.gov.uk

The Clerk to submit an objection on behalf of the Parish Council, on the grounds that the money could be put to much better use elsewhere.

P_035/10 Committee Reports:

PLANNING: Cllr Green reported on the last meeting.

The two items of note were a) a pre-application briefing for siting a crematorium on the land next to the Orchard Restaurant on the A272 b) an application on behalf of St. Hugh’s Monastery for a development at South Lodge, Littleworth Lane.

(For the full report, please refer to the minutes of the Planning Committee.)

OPEN SPACES: Cllr Childs reported on the last meeting. (For the full report, please refer to the minutes of the Open Spaces Committee.)

FINANCE: Cllr Watts reported on the last meeting.

(For the full report, please refer to the minutes of the Finance Committee.)

P_036/10 Working/Advisory Group Reports:

ALLOTMENTS: Cllr Russ reported that he had obtained a second quote for the tree survey work needed at the allotments site. However, the first quote (from Andrew Gale) had been the best value at £400. So, in line with the £400 ceiling as agreed at the recent Open Spaces and Finance meetings, Andrew Gale would be invited to carry out the tree survey work.

TRANSPORT WORKING GROUP: Nothing new to report.

P_037/10 Reports from Representatives on Outside Bodies:

Sports & Social Club: nothing new to report.

Partridge Green Village Hall: nothing new to report.

CLC: nothing new to report.

HALC: already dealt with under correspondence.

PG History Club will be holding their Education Exhibition on 3rd – 4th July.

P_038/10 Approval of the WGPC Annual Return 09/10 (for Submission to the External Auditors):

It was **RESOLVED** (proposed Cllr. Kanabus, seconded Cllr. Berry) to approve the WGPC Annual Return for 09/10, as recommended by the Finance Committee *The Clerk to submit to Mazars by 14th July 2010.*

P_039/10 Status of Available Section 106 Funding for West Grinstead Parish:

The Clerk had circulated a copy of the HDC S106 database report as at 19th May 2010. As yet, the transport contributions arising from the Star Road development did not feature in the database. *The Clerk to generate another report at a later date.*

P_040/10 Feedback from the Power of Well-being Training Course (attended by the Clerk):

The Clerk attended the one hour training session about the relatively new ‘Power of Well-being’ for use by parish and town councils.

Where the power could be used:

- Commercial activities, e.g., helping a village shop.
- Supporting an individual, e.g., an athlete training for the Olympics.
- Supporting a school, in ways similar to County Council activities.

It gives a Council greater scope for expenditure, over and above current powers.

It is not necessary to have gained Quality Council status in order to exercise the power.

Eligibility Criteria for using the Power of Well-being

- At least two-thirds of members (when exercising the power) must have stood for election, rather than being co-opted mid-term. [NB An *uncontested* election still counts as an election.]
- At least 80% of members must have attended the one hour training module.
- The Council must have a ‘community engagement statement of intent’ in place.
- The Clerk must possess the CiLCA qualification.

The Clerk to check when the next training course is scheduled and also investigate whether a training session for the whole council could take place in Partridge Green.

P_041/10 Public Open Forum: no items

P_042/10 WGPC Accounts for June 2010:

It was **RESOLVED** (proposed Cllr. Kanabus, seconded Cllr. Hill) to approve all the listed bills for payment.

P_043/10 Approval of Quotations (urgent)

Cllr Kanabus declared a personal interest in this item.

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Nash) to approve the charge to be made to applicants for a reserved stone in the parish burial ground at £50. [*Gumbrills (monumental masons) have quoted £50 per granite stone inc. VAT and installation.*] *The Clerk to update the fees sheet.*

KING GEORGE V PLAYING FIELD TRUSTEES MEETING

P_044/10 Declarations of Interest:

Cllrs Russ, Green and Hill declared personal interests in respect of their membership of the Sports & Social Club.

P_045/10 Matters Arising:

The Clerk reported that she had had a conversation with the tenant on the WSCC-owned land to the east of the pond. He had confirmed that the outlet pipe from the pond drained into his ditch and was free-flowing. Even when his ditch filled up with water, there could be no back-flow up the pipe because there was a non-return valve on the end of the pipe.

With this new information, members agreed that carrying out mobile jetting of the outlet pipe was unnecessary at the moment. Instead, the best course of action was to look again at the three quotes obtained for the pond works. *The Clerk to circulate the quotes again to be considered at the KGV meeting on 6th July and update the KGV Working Group plus Mr Price.*

P_046/10 Correspondence: none

P_047/10 Response to KGV Working Group's Recommendations: deferred to another meeting.
The draft recommendations of the KGV Trustee in response to the set of recommendations made by the KGV Working Group in their Final Report had been drafted but not yet completed.

P_048/10 PC_025/10 KGV Accounts for June 2010:
It was **RESOLVED** (proposed Cllr. Kanabus, seconded Cllr. Neal) to approve the two listed KGV bills for payment.

The meeting closed at 8.50 pm.

Signed as a true copy.....Date.....
Chairman West Grinstead Parish Council