



West Grinstead Parish Council

FINANCE COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 9th February 2011

at 8.50 p.m.

MINUTES

Present: - Councillors: Mr. N. Berry (Vice Chairman) Mrs. C. Watts, Mr A. Russ, Mr D. Green.
Clerk: Mrs. H. Dayneswood.

F_09/11 Apologies: Cllr: Mr P. Kanabus (Chairman).

F_010/11 Declarations of Interest & Notification of Changes to Interests: none

F_011/11 Chairman's Announcements: none

F_012/11 Minutes:

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr Berry) that the Minutes of the Finance meeting held on 12th January 2011 be approved as a true record.

F_013/11 Matters Arising: none

F_014/11 Correspondence:

EDF: Renewal of contract for supply to Christmas Lights kiosk in Partridge Green High Street. The contract with EDF was due to change from one with no standing charge to one which incurred a significant standing charge. The Clerk carried out some research and obtained a better quote from British Gas – approved in next item.

F_015/11 Approval of Quotes:

- It was **RESOLVED** (proposed Cllr. Green, seconded Cllr. Watts) to approve the transfer of the contract for the electricity supply to the Christmas Lights kiosk, to a British Gas 2-year fixed prices contract. Year 1 estimate: £30 (includes £100 credit start-up offer). Year 2 estimate: £130. *The Clerk to action.*
- It was **RESOLVED** (proposed Cllr. Berry, seconded Cllr. Green) to approve the booking of the annual inspection for Dial Post playground. ROSPA inspection costs £63 per area. Play items above an average of 5 per site will be charged at £3 each. *The Clerk to book (together with KGV areas).*

F_016/11 WGPC Accounts for February 2011

Feb 2011					
Income					
	none				
Expenses					
Chq No	Payee	Narrative		Gross	Vat
				£	£
SO	HDC	Emptying dog bins		57.33	
DD	Tiscali Broadband	Monthly bill		20.42	3.40
DD	EDF	Supply for new kiosk in High Street. (Monthly DD) 5%VAT		16.00	0.80
		Staff salaries		1465.17	
		Staff Expenses		67.22	0.97
	Inland Revenue	Tax and NI		360.09	

	WSCC	Clerk's pension			
		Clerk's contribution	97.59		
		WGPC contribution	241.73		
				339.32	
	Partridge Green VH	Hire of hall for youth club			
		5 sessions in Nov @ £18	90.00		
		4 sessions in Jan @ £18	72.00		
				162.00	
	Dial Post VH	Remaining allocation from 2010/2011 budget to help with running costs		550.00	
			Total for WGPC	3,037.55	5.17
INTER-ACCOUNT TRANSFERS/PAYMENTS					
	none				

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Berry) to make the listed payments.

The meeting closed at 9 p.m.

Next meeting Wednesday **9th March 2011, 8.30** p.m., Partridge Green Village Hall.

Signed as a true record.....Date.....