



West Grinstead Parish Council

FINANCE COMMITTEE MEETING

Partridge Green Village Hall
 Wednesday 10th November 2010
 at 8.15 p.m.

MINUTES

Present: - Councillors: Mr. N. Berry (Vice Chairman) Mrs. C. Watts, Mr D. Green, Mr A. Childs, Mr M. Staples.
 Clerk: Mrs. H. Dayneswood.

F_083/10 Apologies: Cllr: Mr P. Kanabus (Chairman), Mr A. Russ, Mr. C. Neal.

F_084/10 Declarations of Interest & Notification of Changes to Interests: none

F_085/10 Chairman's Announcements: none

F_086/10 Minutes:

It was **RESOLVED** (proposed Cllr. David, seconded Cllr Watts) that the Minutes of the Finance meeting held on 13th October 2010 be approved as a true record.

F_087/10 Matters Arising: none

F_088/10 Correspondence: none

F_089/10 Approval of Quotes:

- a) To approve the renewal of the grass maintenance contract with DJ Flynn services for i) the parish burial ground next to St. Michael's at a cost of £375 for 2011 and ii) Dial Post Green at a cost of £900 for 2011.
- b) To approve the renewal of the grass maintenance contract with Neat & Stripy Ltd for St. George's grounds at a cost of £1200 for 2011, on the basis that church volunteers will undertake some of the fiddly and time-consuming grass maintenance at the end furthest away from the church.

It was **RESOLVED** (proposed Cllr. David, seconded Cllr Watts) to approve both of the above quotations.

The Clerk left the room while the committee reviewed the salary/pay levels for the Village Tidier and the Clerk, as from 1st April 2011. It was agreed to give a mileage allowance to the Village Tidier for the use of his own car when driving over to Dial Post. It was agreed that the Clerk should move from SPC (Spinal Column point) 26 to SCP 27.

F_090/10 WGPC Accounts for November 2010

Nov 2010					
Income					
	none				
Expenses					
Chq No	Payee	Narrative		Gross	Vat
				£	£
SO	HDC	Emptying dog bins		57.33	
DD	Tiscali Broadband	Monthly bill		19.99	2.98
DD	EDF	Supply for new kiosk in High Street. (Monthly DD) 5%VAT		16.00	0.80

		Staff salaries		1469.57	
		Staff expenses	-15.48		4.04
	Inland Revenue	Tax and NI		360.69	
	WSCC	Clerk's pension			
		Clerk's contribution	97.59		
		WGPC contribution	241.73		
				339.32	
	PGVH	Hall hire for Youth Club (3 sessions at £17 & 5 sessions at £18)		141.00	
	CLS	Allotments access road work - gates & passing place		1,104.21	164.46
	CLS	Allotments rabbit proof fencing		2,144.38	319.38
	Mill Farm trees	Allotments - new hedging	grant of £318 coming	483.09	71.95
	AIRS	Annual subscription		50.00	
	SAIMOL	Yellow rope light for star motif - Christmas lights		21.74	3.24
	Mr D. Saunders	Christmas lights expenses		5.24	
	Neat & Stripy	Grass cutting at St. George's church 2 visits		188.00	28.00
			Total for WGPC	6,385.08	594.85
INTER-ACCOUNT TRANSFERS/PAYMENTS					
	none				

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr. Berry) to make the listed payments.

F_091/10 Budget & Precept for 2011/2012

The Clerk had prepared and circulated a draft of the budget for 2011/2012. The Finance Committee went through the categories one by one, making amendments to some of the items. A draft budget of £62,542 was agreed. However, it was agreed that there should be a zero increase in the precept compared to last year. In order to achieve this, the figure for the precept would need to be set slightly lower than £61,788 due to the way the percentage increase for a Band D household is calculated. The Clerk to check the calculation with HDC. The proposed precept will be considered and finalised by the Parish Council at the meeting on 19th January 2010.

Background Information regarding the Precept

Councillors were unhappy about the forecasted 8% increase for the subscription to SALC. *The Clerk to check with other clerks whether their parish councils are intending to remain members.* A decision to be made at the next Parish Council meeting about membership for WGPC.

Although the precepted figures for KGV expenses were kept at the same level as 2011/2011, the intention is to review the expenses during 2011/2012 as part of a process of making the KGV trust self-funding in time.

The meeting closed at 9.45 p.m.

Next meeting Wednesday **8th December 2010, 8.30** p.m., Partridge Green Village Hall.

Signed as a true record.....Date.....