



West Grinstead Parish Council

FINANCE COMMITTEE MEETING

Partridge Green Village Hall
 Wednesday 8th September 2010
 at 9. 10 p.m.

MINUTES

Present: - Councillors: Mr. N. Berry (Chairman), Mrs. C. Watts, Mr A. Russ, Mr D. Green.
 Clerk: Mrs. H. Dayneswood.

F_062/10 Apologies: Cllr: Mr P. Kanabus (Chairman), Mr. C. Neal.

F_063/10 Declarations of Interest & Notification of Changes to Interests: none

F_064/10 Chairman's Announcements: none

F_065/10 Minutes:

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr Green) that the Minutes of the Finance meeting held on 11th August 2010 be approved as a true record.

F_066/10 Matters Arising: none

F_067/10 Correspondence: none

F_068/10 Approval of Quotes:

- a) To approve which allotments setting-up costs to be covered by the Parish Council. *N/A*
- b) It was **RESOLVED** (proposed Cllr. Russ, seconded Cllr. Watts) to approve the EDF contract forecast charges for parish-owned street lighting electricity supply renewal from 30th September 2010. Total estimated cost for year = £700. *The Clerk to action.*

F_069/10 WGPC Accounts for September 2010

Sep 2010					
Income					
10/08/10	Crowley Memorials	Headstone fee - Henry Parker plot 92		100.00	
Expenses					
Chq No	Payee	Narrative		Gross	Vat
				£	£
SO	HDC	Emptying dog bins		57.33	
DD	Tiscali Broadband	Monthly bill (increased)		20.79	3.10
DD	EDF	Supply for new kiosk in High Street. (Monthly DD) 5%VAT		16.00	0.80
		Staff salaries		1489.37	
		Staff expenses		158.93	19.63
	Inland Revenue	Tax and NI		360.89	
	WSCC	Clerk's pension			
		Clerk's contribution	97.59		

		WGPC contribution	241.73		
				339.32	
	HDC	Removing wasp's nest in DP		50.00	7.45
	PGVH	Hire of hall for Youth Club - 3 sessions @ £17		51.00	
	Information Commissioner's Office	Renewal of Data Controller's registration fee for clerk		35.00	
	ROSPA Playsafety	DP playground annual inspection		74.03	11.03
	SLCC	Allotments Management Training Course - Cllr Russ		111.62	16.62
	Parish Online	Parish Online digitised mapping online service		58.75	8.75
	Neat & Stripy	Grass cutting at St. George's church 2 visits		188.00	28.00
	Neat & Stripy	Weed killing at St Michael's		76.38	11.38
	D J Flynn	Grass cutting at DP green & St. Michael's graveyard	<i>projected</i>	214.01	31.87
			Total for WGPC	3,301.42	138.63
INTER-ACCOUNT TRANSFERS/PAYMENTS					
via BACS & letter	WGPC Co-op to Cater Allen	Ring-fenced amount for new PGVH fund		4,609.00	
Just for this month some KGV items are included in this list because payments are due before the next KGV meeting.					
King George V Income					
28/08/2010	Sports & Social Club	Half-year rent - pavilion		284.82	
King George V Expenses					
	ROSPA Playsafety	KGV playground & skateramp annual inspection		148.05	22.05
	Mr P. Harris	Replacement of concrete slabs in front of the pavilion		560.00	
	Mr J. Tudhope	Padlocks, keys and fobs for KGV shed		29.45	
	3B Ramps	Skateramp re-plying	2,890.50		430.50
		Skateramp barrier repair	646.25		96.25
				3,536.75	

	D J Flynn	Grass cutting at KGV & Jolesfield Common	<i>projected</i>	483.41	71.99
			Total for KGV	4,757.66	620.79

Note: the payments to 3BRamps won't be released until the keys are returned and a response is received to the query about a guarantee for the work to the skateramp

It was **RESOLVED** (proposed Cllr. Russ, seconded Cllr. Berry) to make the listed payments.

F_070/10 Alternative to the Cater Allen Bank account

The Clerk had discovered that the Bank of Ireland would give interest of 1.25% AER on a 30-day notice account as opposed to the 0.25% AER offered by Nat West. However, members felt it would be safer to opt for a UK account. *The Clerk to make an application for a 30-day notice account with Nat West, as previously agreed.*

F_071/10 Changing Telephone, Broadband and Email Arrangements

In the light of increasing charges, the Clerk had conducted some research into alternatives to the current arrangements for telephone, broadband and email at the Parish Office. Information was circulated to members of the Finance Committee.

In order not to be tied into one ISP (current email address is westgrinsteadpc@tiscali.co.uk), it was agreed that it would be a good idea to change to a .gov.uk email address for the Parish Council. The initial cost for the first two years would be about £100; thereafter there would be a renewal fee every two years of about £50. The Clerk had also recommended changing the ISP from Tiscali (Talk Talk) to PlusNet and phone calls from British Telecom to PlusNet. At present, the costs for using PlusNet are only marginally cheaper than for the Tiscali and BT arrangement. The benefits of changing to Tiscali are a) PlusNet has a very good name for customer service b) it would be just one contact for both broadband and telephone.

To start with, it was **RESOLVED** (proposed Cllr. Green, seconded Cllr. Watts) to take the first step of obtaining a .gov.uk email address for the Parish Council. *The Clerk to progress this.*

The meeting closed at 9.30 p.m.

Next meeting Wednesday 13th October 2010, 8.30 p.m., Partridge Green Village Hall.

Signed as a true record.....Date.....