



# West Grinstead Parish Council

## FINANCE COMMITTEE MEETING

Partridge Green Village Hall

Wednesday 30<sup>th</sup> November 2011

at 7.30 pm

### MINUTES

**Present:** - Councillors: Cllr. Mr. P. Kanabus (Chairman), Mr. N. Berry (Vice Chairman), Mrs. C. Watts, Mr D. Green.

Other councillors present: Mr. D. Pearless, Mr. J. De Little

Clerk: Mrs. H. Dayneswood.

**F\_107/11 Apologies: Cllrs:** Mrs O. Izzard, Mr A. Russ, Mr. G. Taylor, Mrs G. Nash, Mr. R. Hill.

**F\_108/11 Declarations of Interest & Notification of Changes to Interests:**

**F\_109/11 Any General Financial Matters to Report**

Cllr Kanabus reported that the new gang mower for grass cutting had been obtained for the approved price of £4,250 + VAT.

**F\_110/11 Draft Budget & Precept for 2012- 2013:**

The Clerk had prepared and circulated a draft of the budget for 2012/2013. The Finance Committee went through the categories one by one, making amendments to some of the items. A draft budget of £61,284.32 was agreed, which is very close to the precept level for 2011/2012. It was agreed that there should be a zero increase in the precept compared to last year. In order to achieve this, the figure for the precept would need to be set at £61,704.82 due to the way the percentage increase for a Band D household is calculated.

It was **RESOLVED** (proposed Cllr. Watts, seconded Cllr Berry) to recommend the agreed budget and precept figures for approval by the Parish Council at the meeting on 18th January 2012.

Two new categories were created for the 2012/2013 budget:

- A sum of £2000 for future KGV projects, in the form of a ring-fenced allocation to be held in the Cater Allen bank account.
- A sum of £300 for use by the Transport Working Group.

**F\_111/11 Approval of Urgent Quotations**

It was **RESOLVED** (proposed Cllr. Green, seconded Cllr Pearless) to approve the purchase of a new laptop, modem & router, security cable, operating system and application software for the Parish Office, at a total net cost of approx £470 - £560 (depending on application software options). *The Clerk to action.*

**F\_112/11 Any Urgent Accounts for Payment:** none

The meeting closed at 8.50 p.m.

Next meeting: Wednesday 14<sup>th</sup> December 2011, 8.45 p.m., Partridge Green Village Hall.

Signed as a true record.....Date.....